



**Daily Pre-Visit Form
To Be Completed by All Visitors to CCS and CCR-P**

IDA is taking precautionary measures during the COVID-19 pandemic to ensure the health, safety, and well-being of our employees and visitors to our facilities. As a condition of your visit to IDA, you agree to comply with the current social distancing requirements outlined on Page 2 of this form. Failure to comply with these requirements may result in a loss of visitor privileges.

Please complete the form below **within 24 hours prior** to your planned visit to an IDA facility and provide a copy of the form to your IDA point of contact before your arrival. Unfortunately, we cannot grant visitors access to IDA facilities without your having successfully completed the form within 24 hours prior to your visit. We have additional copies of this form available at our lobby if needed.

Visitor's Name:	Date of Visit:	Phone Number:		
Visitor's Company/Organization:		Name of IDA Point of Contact:		
Please answer "yes" or "no" to the following questions.			Yes	No
<p>Are you currently experiencing any of the following symptoms or have you recovered from any of the following new or unexpected symptoms that started within the past 5 days (other than where attributable to known medical causes unrelated to COVID-19):</p> <ul style="list-style-type: none"> • Shortness of breath or difficulty breathing • Persistent pain or pressure in the chest • New confusion • Inability to wake or stay awake • Bluish lips or face • Fever or chills • Cough • Fatigue • Muscle and body aches • Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea <p>Notes: If you have not taken your temperature within the past 24 hours, please use the no-contact temperature check device located in the IDA lobby. If you answer Yes to this question, you are NOT PERMITTED TO VISIT ANY IDA FACILITY. You will need to attend your meeting virtually or attempt to reschedule. If you answer No to this question but begin to experience any of the listed symptoms after you submit this form, including during your visit, you must immediately arrange with your IDA contact to meet virtually or at a later date.</p>				
<p>To the best of your knowledge, within the past 5 days, have you been in "close contact" with anyone who was at the time of your contact (or at any time subsequent to that contact):</p> <p>(1) experiencing the CDC-designated symptoms for COVID-19, as described above; or (2) diagnosed with an active case of COVID-19?</p> <p>Note: "Close contact" is defined as being indoors within 6 feet of an individual for a cumulative total of 15 minutes or more over a 24-hour period, regardless of whether you are wearing a mask or other personal protective equipment.</p>				
<p>If you answered Yes to the previous question, have you taken a COVID-19 test and received a negative result within 24 hours prior to your visit?</p> <p>Note: If you have received a negative COVID-19 test, you may visit an IDA facility, but you should wear a face mask during all in-person interactions and try to maintain at least 6 feet of separation from all other persons to the maximum extent possible. If you have not taken a COVID-19 test, you may obtain a test from IDA's lobby upon your arrival. If you have received a positive COVID-19 test, you are NOT PERMITTED TO VISIT ANY IDA FACILITY.</p>				

Signature: _____

Date: _____

Please submit this form to the Front Desk staff or email it to the email address specified below:
 CCS Visitors: securityops@super.org CCR-P Visitors: guard-staff@idaccr.org

“Social Distancing” Requirements at CCS and CCR-P

The following “social distancing” requirements are currently in effect at CCS and CCR-P. Specific masking guidelines at each facility may vary, consistent with operational requirements. Please consult with your IDA contact about current facility requirements, and You must also observe any signage or other instructions from IDA personnel during your visit.

- All visitors are required to wear a face mask:
 - while in indoor common areas; and
 - during in-person meetings and interactions.
- Face masks may be lowered or removed while alone in a private office or in any other private/shared workspace where at least 6 feet of social distancing space can be strictly maintained.
- Visitors may temporarily lower or remove their face masks while actively eating/drinking.
- Visitors are encouraged to practice social distancing during all in-person interactions to the extent feasible.

Note for CCS and CCR-P Staff: If you are hosting a visitor, you are responsible for ensuring the visitor understands and complies with these “social distancing” requirements.